IBM Forms Viewer v8.0.1 Installation Guide

The IBM Forms Viewer (v8.0.1) is the only forms viewer compatible with DTrade DSP forms. The IBM Viewer is required to access, view, and use the DTrade DSP forms. Other form viewers (e.g., PureEdge and Lotus) must be uninstalled before beginning the installation process of the new forms viewer. The new IBM Forms Viewer (v8.0.1) can be downloaded via DTrade or the DTrade Information Center page.

REQUIREMENTS

1. ACES digital certificate registered with DTrade.
2. Appropriate user roles (e.g., signature authority or submitter) assigned by your company's super user.
3. Windows 7 SP1, Vista, or XP SP3 operating system
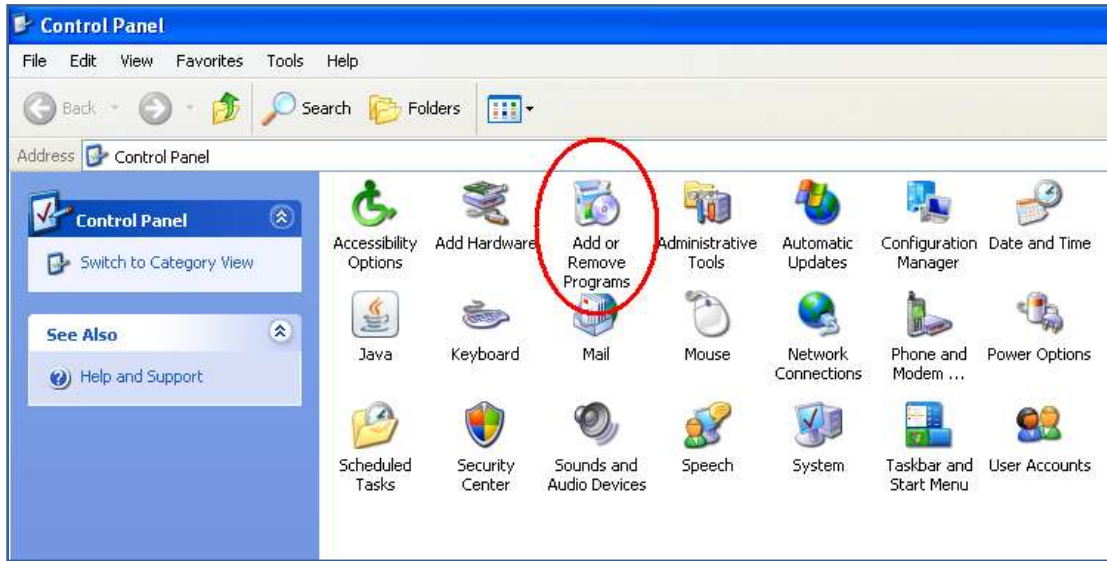4. Internet Explorer versions 6, 7 ,8, or 9

REMOVE EXISTING VIEWERS

1. Uninstall all prior versions of form viewers—PureEdge, Lotus, or both.

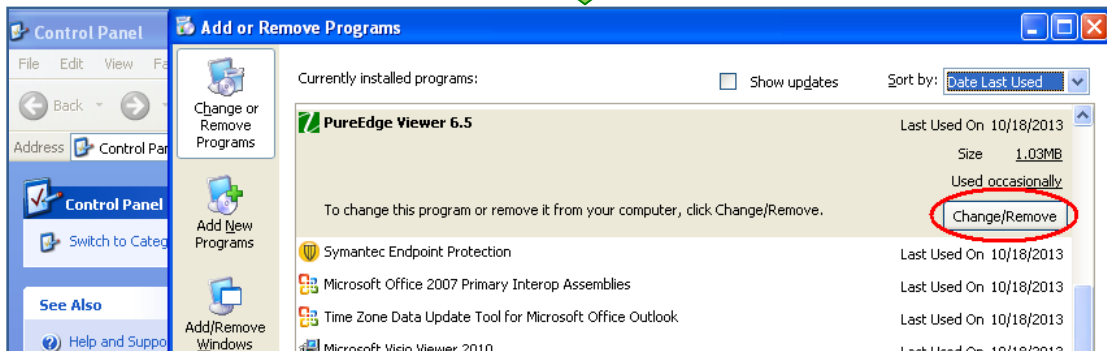   a. Uninstall program(s) using Add or Remove Program in Control Panel

Window Start Button

Control Panel Menu

Add or Remove Program


Select and uninstall Form Viewers

Note: *Both PureEdge Viewer and Lotus Form Viewer might be installed on the computer. Please make sure both are uninstalled before proceeding with the installation of the new form viewer. Reboot your computer after the viewer uninstall is complete.*

INSTALL NEW FORMS VIEWER

1. Download the IBM Forms Viewer (v8.0.1) via DTrade or the DTrade Information Center page.

   a) To download IBM Forms Viewer (v8.0.1) from DTrade, login to DTrade with your registered digital certificate.

   Login Successful Page
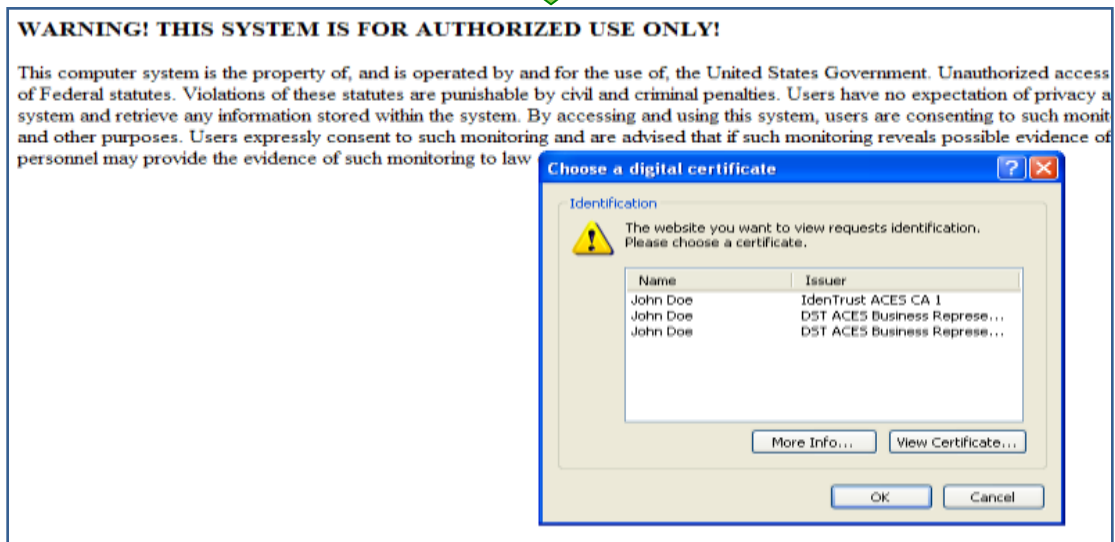
   Certificate Authentication Popup Window

b) Download and save the new IBM Forms Viewer to the Desktop.

WorkMain Page

Form Viewer Download Page

Form Viewer Save as Window

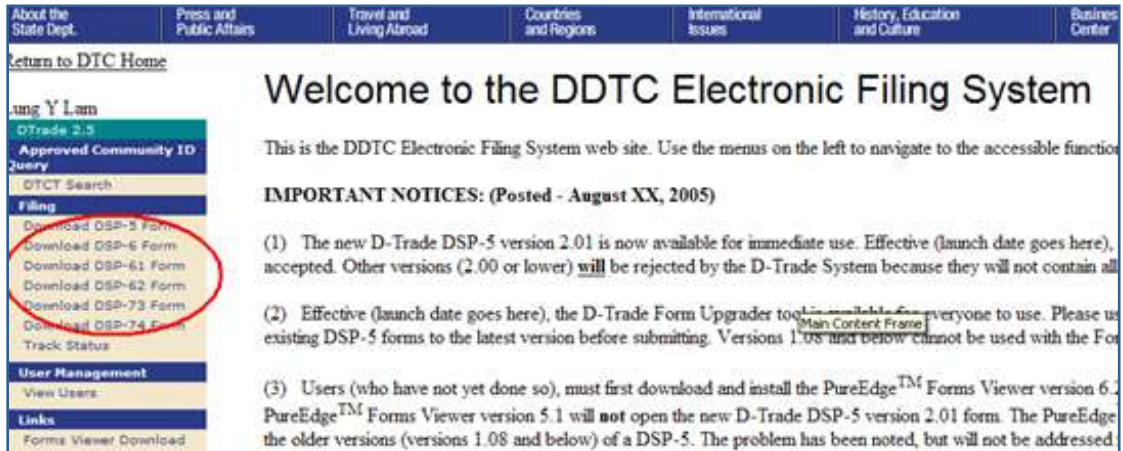2. From the Desktop, double click the saved IBM Forms Viewer to complete the installation process.
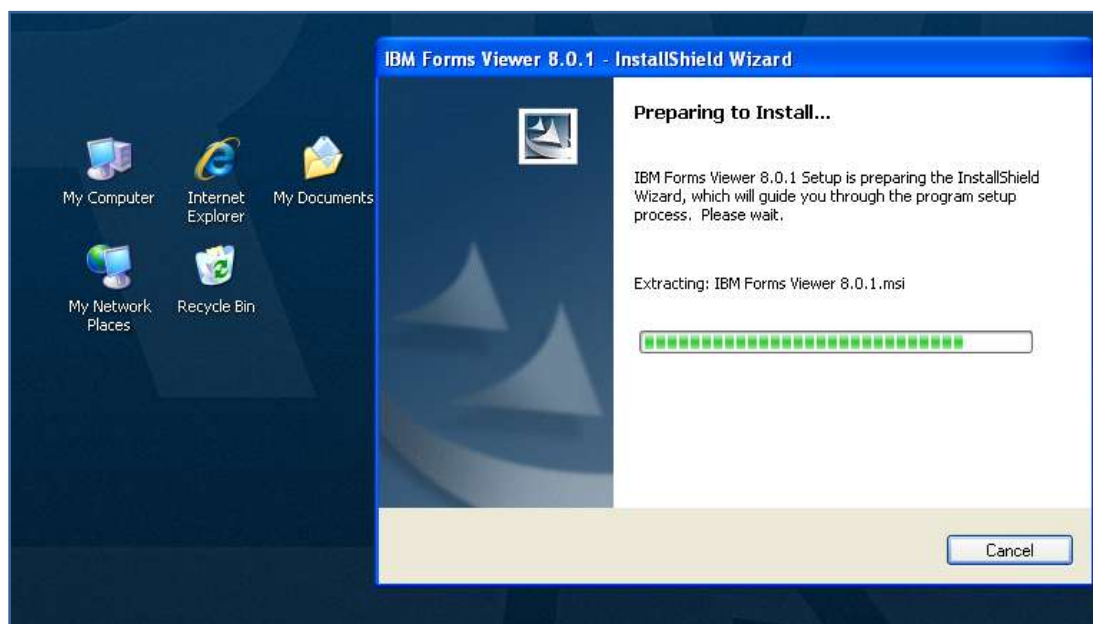
*IBM Forms Viewer 8.0.1 Installer

DOWNLOAD DTRADE FORMS

Users may download and locally store copies of the DTrade forms for ease of access by following the instructions below.

DTrade WorkMain Page

Form Popup Window

Save Form Window

Repeat the above steps until you have saved a copy of the desired DSP Forms.

REFERENCES

IBM Forms Viewer Information

IBM Forms v8.0.1 Infocenter

DTrade Help Desk

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Fax: 202-663-2756
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